



Lee Academy Scholarship Foundation

Lee Academy Scholarship Application

The information collected in this application will be reviewed by Lee Academy Scholarship Foundation's board members. All information collected is kept strictly confidential to the board. The board reviews the applications with these criteria to determine recipients: family's financial need, number of dependents, parent/guardian status, if a student is a member of a historically disadvantaged group as laid out in Ontario's Human Rights Code, other socially disadvantaged groups. If you require assistance in completing the application, please email us at leeacademyscholarships@gmail.com and we will help. Incomplete applications will be returned to the applicant. Deadline is March 15th, 2025 for scholarship consideration for the 2025-2026 school year. Scholarship recipients will be notified by the end of April, 2025. Please submit PAGES 1-3 of this package to the board.

Student(s)'s First and Last Name and Date of Birth:

Parent(s)'s First and Last Names and Contact Information (Phone/Email):

Student's Siblings and Their Ages:

School Student(s) is Currently Attending and Grade Level:



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Please include with application the 3 most recent report cards for the student (if applicable).

Please describe how the receipt of a scholarship will assist your family in meeting your child's educational goals and indicate what the alternative is to placement at Lee Academy.

Please provide copies of the following documents as they apply to your financial situation for child's parents/guardians/spouses/common law partners:

- Completed (attached) Personal Statement of Affairs
- Government Notices: The most recent Revenue Canada Notices of Assessment, received after your personal taxes have been filed; or any government notice indicating acceptance of filed returns and the most recent completed T1 (Income Tax Return) forms.
- Self-Employed: If you are a self-employed person, a copy of the most recent Statement of Business Activities; this would be Schedule 2125

n.b. applicants may be asked for further information as part of the application process

By submitting this application form, you are vouching that all information provided is true, correct and complete in all respects to the best of your knowledge.

Applicants will be contacted by April 30th, 2025 to set up a meeting with the school director if not already completed.

If you have any questions about this application please contact the Scholarship Foundation board at leeacademyscholarships@gmail.com.

Parent/Guardian Signature: _____ Date: _____



Lee Academy Scholarship Foundation

Our mandate is to financially support students whose families are unable to afford the tuition costs of Lee Academy independently. The scholarships are open to all and the Foundation actively seeks to give economic access to families who would not otherwise be able to have their children have the opportunity to learn at the school, Lee Academy. All families are welcome to apply.

From an article by Hope Lee, former governor of Lee Academy:

“There is no social and economic superiority complex in the staff of Lee Academy. It is only the child’s mind, imagination and body that should be trained to a superior level.”

Lee Academy strives for academic excellence for all students. The environment of the school should ideally mirror the best of society and bring together a diverse pool of students and families to encourage respect, sharing of ideas and perspectives and the feeding of the students’ imaginations and aspirations.

The Foundation accepts donations to then give scholarships to families who, for financial reasons, cannot afford tuition without assistance.

We wish to encourage a wide pool of applicants and diversity in applications and help any family who meets the criteria for scholarship. The scholarship designations and amounts are at the discretion of the Lee Academy Scholarship Foundation board of directors (to determine merit on financial and other criteria). All information provided during the application process remains confidential. Families will be required to reapply annually for a scholarship. Applicants are required to meet the academic standards and school’s code of conduct to retain the scholarship.

Lee Academy’s Scholarship Foundation helps to support some of the school’s main beliefs:

- The central importance of excellent schools in our society.
- Each child receiving the finest possible education in a safe, stimulating environment.
- The individuality and equality of all our students.
- The interaction of our students with the surrounding society.
- The highest standards of academic excellence and challenging programmes for each child.



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Scholarship Eligibility Criteria and Compliance

1. Student must be entering Grades JK to Gr. 8 in the upcoming school year.
2. There must be an open space in the grade applied for. From September, 2020, there will be a space designated specifically for a scholarship recipient in the JK class. The class size is 15 in Junior Kindergarten and 16 in SK through Grade 8. Class sizes will not change regardless of number of applications. Applications (both scholarship based and non-scholarship) will be reviewed in order of application received date.
3. Student being considered for the scholarship must meet the criteria for entrance to Lee Academy (as determined by the Director, Lee Academy) including:
 - for Kindergarten entrance, must complete a classroom visit and show a keenness to learn, curiosity, an ability to be in a classroom setting without being disruptive and independent washroom habits
 - for Grade One or above entrance, must complete a classroom visit day/assessment with the Lee Academy class and teacher and meet the grade level median academic benchmarks in reading, writing and mathematics
 - for Grade One or above, must have a positive school record from their previous school
4. Each student awarded a Lee Academy Foundation Scholarship must comply to the criteria in #4 each school year to maintain the financial award.
5. A student must be able to physically attend the school for the majority of instructional days in a school year, earn/maintain passing academic grades and adhere to the school's code of conduct to continue at Lee Academy.
6. The legal parent or guardian must submit application form to Lee Academy Scholarship Foundation by mail at 1978 2nd Concession West, RR#1 Lynden, ON, L0R 1T0 or leeacademyscholarships@gmail.com by the submission deadline of March 15th in the calendar year of the school year starting in September. (For a scholarship for September, 2025, for example, applications would be due by March 15th, 2025.)
7. Eligibility is contingent on continued availability of funds from the Lee Academy Scholarship Foundation.



Lee Academy Scholarship Foundation

Scholarship Recipient Selection Process:

1. parents submit Lee Academy Scholarship Application form by March 15th prior to the upcoming school year
2. the application and financial income statements are reviewed by the Scholarship Foundation board members (to be graded on a checklist of criteria and ranked). The board members determine which applicants met all criteria except academic and behavioural.
3. general criteria include financial need, number of dependents, parent/guardian status, member of a historically disadvantaged group as laid out in Ontario's Human Rights Code, other socially disadvantaged groups
4. once an application is reviewed and approved by the board, and the applicant has met the school's admission requirements, the board will formally approve the scholarship application
5. board members will determine what funds are available to give in the form of a scholarship to the family based on what donations have been given, the ability to help a family over the course of an elementary education (JK – 8) and if the family has more than one child who needs financial assistance
6. if the application number becomes higher than twelve in a school year, the board has the option of setting a selection committee, drawn from retired teachers and community members



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Scholarship Fund Disbursement:

1. Once a family has been selected for a scholarship, they will receive a letter outlining the amount and timeline by email from the Scholarship Foundation board.
2. All scholarships would cover all tuition costs and the school would waive transportation fees and the capital improvement fee for scholarship recipients. The family would be expected to pay the materials/excursion fee for the school year.
3. The Lee Academy Scholarship Foundation would pay the tuition by cheque or email transfer to Lee Academy, the school, directly as per the standard fee schedule provided to all families.
4. The current fee schedule is provided to each new family for reference.

Thank you for applying for a Lee Academy scholarship. You will receive confirmation of receipt of the application and then be contacted in April regarding the selection process.



Please fill out the form, save, then print, sign and submit to Lee Academy Scholarship Foundation.

Personal Information							
First Name	Middle Name	Last Name	Social Insurance #	Date of Birth (Mo. ____ Day ____ Year ____)			
Home Address		City/Town	Province	Postal Code			
Home Phone #	Business Phone #	Residence Since (Year)	Own <input type="checkbox"/>	Rent <input type="checkbox"/>	Other <input type="checkbox"/>	Marital Status	
Employer Name, Address			Employer Phone #		Occupation	Since (Year)	
Spouse Information							
First Name	Middle Name	Last Name	Social Insurance #	Date of Birth (Mo. ____ Day ____ Year ____)			
Employer Name, Address			Employer Phone #		Occupation	Since (Year)	
Financial Profile							
Assets		Amount (\$)	Liabilities			Amount (\$)	
Cash			Overdrafts				
Cash - Other accounts			Credit Cards				
Accounts/Loans Receivable			Loans – (Schedule F)				
Marketable Securities (Schedule A)							
Tax Sheltered Investments (Schedule B)			Real Estate Loans (Schedule D)				
Life Insurance (Schedule C)			Other Obligations				
Real Estate (Schedule D)			(B) Total Liabilities				
Business Interests (Schedule E)			(C) Total Net Worth (A - B)				
Other Assets							
(A) Total Assets							
Most Recent Annual Income (from Notice of Assessment) and Annual Expenses							
Income		Amount (\$)	Expenses			Amount (\$)	
Salary, Wages, Bonuses, Commissions			Annual Mortgage Payments				
Investment Income			Property Taxes/Condo Fees				
Net Rental Income			Insurance Premiums				
Other Income			Other Loan Payments (Including Credit Cards)				
Spouse's Gross Income			Other Expenses (i.e. Spousal/Child Support, Child Care, etc.)				
Total Annual Income			Total Annual Expenses				
<p>Note: If there is not enough space to list all securities/real estates/other investments owned by you in the schedules below, attach a detailed list to this document.</p>							

Schedule A: Marketable Securities (Stocks & Bonds)

Financial Institution	In Name of	Description (Type of Security)	Market Value (\$)	Pledged as Collateral?
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>

Schedule B: Tax Sheltered Investments (RRSPs, RHOSPs, DPSPs, TFSAs, etc.)

Financial Institution	In Name of	Description (RRSP, etc.)	Market Value (\$)	Pledged as Collateral?
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>

Schedule C: Life Insurance (Individual and Group)

Insurance Company	Beneficiary	Face Value (\$)	Policy Loans (\$)	Cash Surrender Value (\$)

Schedule D: Real Estate

Primary Residence	Street Name and Number	City/Town	Province
Title in Name of	% Ownership		Date Acquired (Month/Year)
Purchase Price (\$)	Current Market Value (\$)	Name of Mortgage Lender	Mortgage Balance Outstanding (\$)
Other	Street Name and Number	City/Town	Province
Title in Name of	% Ownership		Date Acquired (Month/Year)
Purchase Price (\$)	Current Market Value (\$)	Name of Mortgage Lender	Mortgage Balance Outstanding (\$)

Schedule E: Business Interests (List all businesses in which you have an ownership interest)

Business Name	% Ownership	Industry	Since (Year)	Business Total Net Worth (\$)

Schedule F: Loans (Excluding Mortgages Listed in D Above)

Type of Loan	Principal (\$)	Annual payment (\$)

Declaration: I/we certify that all the information provided above and on any accompanying statements is to the best of my/our knowledge, true, complete and correct, and understand it will solely be used by Lee Academy Scholarship Foundation to determine scholarship eligibility. I/we further consent to you making any enquiries about this information that you deem necessary to reach a decision on any scholarship application.

Signature: _____ Date: _____

Signature: _____ Date: _____